

कार्यालय, नगर पालिक निगम, रायगढ़ (छ.ग.)



क्र./१० /रा.वि./न.पा.नि./2026

रायगढ़, दिनांक ०७/०५/२०२६

॥ निविदा आमंत्रण सूचना ॥

नगर पालिक निगम, रायगढ़ सीमा क्षेत्रांतर्गत राजमार्गों एवं राष्ट्रीय राजमार्गों में सड़क किनारे एवं सड़क के मध्य सड़क सुरक्षा डिजाईन, स्थापना, संचालन और रख-रखाव के लिए चुनिंदा सड़को पर विज्ञापन अधिकारों के साथ विज्ञापन बोर्ड एवं सड़क सुरक्षा संबंधी संकेतक विज्ञापन बोर्ड लगाये जाने हेतु पंजीकृत विज्ञापन एजेंसियों से स्पीड पोस्ट/पंजीकृत डाक से दिनांक ०५/०५/२०२६ को अपराह्न ०४.०० बजे तक मुहरबंद निविदायें आमंत्रित की जाती है। निविदा प्रपत्र मूल्य रु. ५००.०० नगद जमा कर दिनांक ०५/०५/२०२६ तक कार्यालयीन अवधि में प्राप्त किये जा सकते हैं।

निर्धारित समयावधि में प्राप्त निविदायें दिनांक ०६/०५/२०२६ को सायं ०४:०० बजे नगर निगम, रायगढ़ में उपस्थित निविदाकारों/उनके अधिकृत प्रतिनिधियों की उपस्थिति में खोली जावेगी।

निविदा हेतु नियम व शर्तें निम्नानुसार हैं:-

१. छ.ग. राजपत्र रायपुर दिनांक ०७ अगस्त २०१२ विज्ञापन व्यवसाय/विनियमन हेतु आदर्श उपविधि के समस्त नियम व शर्तें लागू होगी।
२. प्रथम लिफाफा में अमानत राशि के रूप में रु. ५,०००.०० का बैंक ड्राफ्ट/बैंकर्स चेक आयुक्त, नगर पालिक निगम, रायगढ़ के नाम से एवं जी.एस.टी. पंजीयन प्रमाण पत्र तथा द्वितीय लिफाफा में निविदा प्रपत्र होगा। दोनो लिफाफा एक लिफाफा में भरकर रजिस्टर्ड डाक के माध्यम से प्रेषित करना होगा अन्यथा निविदा प्रपत्र स्वीकार नहीं होगा।
३. संबंधित विज्ञापन एजेंसी को जी.एस.टी. प्रमाण पत्र (सत्यापित प्रति) संलग्न करना होगा।
४. किसी भी निविदा को स्वीकृत/अस्वीकृत/निरस्त करने का पूर्ण अधिकार आयुक्त, नगर पालिक निगम, रायगढ़ के पास सुरक्षित होगा। इस हेतु कोई कारण नहीं बताया जावेगा।
५. विस्तृत निविदा सूचना तथा नियम एवं शर्तें निविदा प्रपत्र के साथ उपलब्ध होंगी तथा वेबसाइट www.nagarnigamraigarh.com पर अवलोकन की जा सकती है।

आयुक्त

नगर पालिक निगम
रायगढ़ (छ.ग.)

रायगढ़, दिनांक ०७/०५/२०२६

पृ. क्र. १० /रा.वि./न.पा.नि./2026
प्रतिलिपि:-

१. मान.महापौर/सभापति/नेता प्रतिपक्ष नगर पालिक निगम, रायगढ़ को सूचनार्थ।
२. उपायुक्त, नगर पालिक निगम रायगढ़ को सूचनार्थ।
३. कार्यपालन अभियंता, नगर पालिक निगम रायगढ़ को सूचनार्थ।
४. कार्यालय अधीक्षक/लेखापाल, नगर पालिक निगम, रायगढ़ को सादर सूचनार्थ।
५. प्रोग्रामर, नगर पालिक निगम रायगढ़ को वेब साईड में अपलोड करने हेतु सूचनार्थ।
६. सहायक जन संपर्क अधिकारी, नगर पालिक निगम रायगढ़, उक्त सूचना का दो दैनिक समाचार पत्रों में प्रकाशित किये जाने हेतु सूचनार्थ।
७. कार्यालय, नगर पालिक निगम, रायगढ़ के नोटिस बोर्ड पर चस्पा हेतु।

आयुक्त

नगर पालिक निगम
रायगढ़ (छ.ग.)

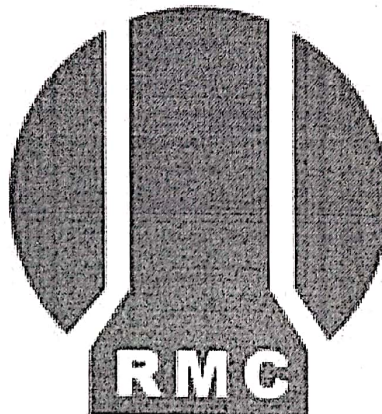


REQUEST FOR PROPOSAL (RFP)

For

**Design, Installation, Operation & Maintenance of Road Safety
Furniture with Advertisement Rights on Selected Roads”**

Date of Issue: -----



Issued by: Municipal Corproation Raigarh

COMMISSIONER
Municipal Corporation
RAIGARH (C.G.)

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Introduction

The Municipal Corporation Raigarh (RMC) invites proposals from eligible advertisement agencies for Design, Installation, Operation & Maintenance of Road Safety Furniture with Advertisement Rights on Selected Roads for a period of five (5) years. The selected bidder will ensure compliance with all safety, security, and regulatory requirements, including retrofitting, and submission of necessary NOCs.

Important Dates and Datasheet

1.	Name of the project	REQUEST FOR PROPOSAL (RFP) <i>Design, Installation, Operation & Maintenance of Road Safety Furniture with Advertisement Rights on Selected Roads</i> for a period of five (5) years on Annual License Fee basis”
2.	Tender issued by	Raigarh Municipal Corporation (RMC)
3.	Mode of Bidding	Online; through E-Procurement portal https://eproc.cgstate.gov.in . Also, Hard copies of the same are to be submitted by speed/registered post only at the below mentioned address.
4.	Contract Period	For a period of 5 (Five) years and may be extendable, based on the satisfactory performance of the Agency and at the sole discretion of RMC.
5.	Cost of RFP Documents	INR. Rs. 5,000 (IN Words Rupees Five thousand Only) non-refundable, to be paid through DD Account Holder’s Name: Commissioner, Raigarh Municipal Corporation
6.	Earnest Money Deposit/ Bid Security	To be paid through FDR/DD Account Holder’s Name: Commissioner, Raigarh Municipal Corporation
7.	Minimum Reserve Price (Inclusive of all taxes)	Rs. 45 rupees square feet/- (Tender Value 10.00 Lacs)
8.	Last Date of receiving Pre-Bid queries	

MUNICIPAL CORPORATION RAIGARH

9.	Date of Pre-bid meeting	----- at 12:00 PM at Commissioner Chamber Raigarh Municipal Corporation Office, Raigarh- 496001 Chhattisgarh
10.	Last date and time of Submission of bid online	Up to 4:00 P.M. on or before -----
11.	Last date and time of Submission of hard copy documents	Up to 4:00 P.M. on or before ----- through Speed Post or registered post only.
12.	Opening of Technical Bid	at 4:30 P.M. on -----
13.	Opening of Financial Bid	Time & Date will be announced only after evaluation of Technical Bid.
14.	Place of obtaining RFP Documents	The tender can be downloaded from Chhattisgarh e-Procurement website: http://www.eproc.cgstate.gov.in/
15.	Address for Correspondence	Commissioner, Municipal Corporation Raigarh Raigarh- 496001 Chhattisgarh Email - nraigarh@ymail.com

Scope of Work

The selected agency shall undertake for the Design, Installation, Operation & Maintenance of Road Safety Furniture with Advertisement Rights on Selected Roads for a period of five (5) years for advertisement purposes as per the following scope:

3.1 Design and Planning

The agency shall: Conduct site survey and traffic assessment of the selected roads. Prepare designs, layout plans, structural drawings, and placement plans for road safety furniture. Ensure designs comply with IRC (Indian Roads Congress), MoRTH guidelines, and local municipal regulations. Obtain necessary approvals from the Municipal Corporation and other competent authorities before installation.

3.2 Installation of Road Safety Furniture

The agency shall install road safety furniture including but not limited to:

- Traffic sign boards
- Directional signages
- Retro-reflective road safety signage
- Crash barriers / guard rails
- Delineators and road studs
- Median markers
- Pedestrian safety barriers
- Speed calming devices
- Hazard markers
- Road marking and reflective safety elements

All materials used must conform to relevant IRC and BIS standards.

3.3 Advertisement Rights

To facilitate project viability, the Municipal Corporation shall grant the selected agency the right to utilize designated locations for advertisement purposes including:

a) Unipoles

The agency shall be permitted to design, install, and operate unipole structures at approved locations along selected roads for advertisement display.

b) Hoardings / Billboards

Installation of hoardings and billboards at approved locations including:

Road medians

Roadside land parcels

Designated municipal land

c) Gantry Structures

The agency shall be allowed to utilize traffic gantry structures or gateway structures for advertisement displays, subject to structural safety and approval.

d) Use of Roadside Government Property

The Corporation may allow access to other identified roadside government properties for advertisement installations including: Traffic islands Median spaces Roadside utility land public infrastructure structures (NON-AC Bus stop). All advertisement structures must comply with: Municipal advertisement policy Structural safety standards Urban aesthetic guidelines Road safety norms

2.4 Operation and Maintenance

The agency shall be responsible for: Regular inspection and maintenance of all road safety furniture. Repair or replacement of damaged signage or structures. Cleaning and upkeep of installed infrastructure. Ensuring visibility and reflectivity of road safety signs at all times. Structural safety inspection of advertisement structures. The agency must ensure continuous functionality and safety of installed infrastructure throughout the contract period.

2.5 Safety and Compliance

The agency shall ensure: Compliance with IRC, MoRTH, and municipal standards.

No obstruction to traffic movement or pedestrian pathways. Structural stability and safety of all advertisement installations. Necessary permissions from relevant authorities such as traffic police or road-owning agencies where applicable.

2.6 Revenue Rights

The selected agency shall have the right to commercially utilize the approved advertisement spaces during the concession period for displaying advertisements and generating revenue.

2.7 Ownership

All road safety furniture shall remain the property of the Municipal Corporation.

Advertisement structures installed by the agency shall remain under the operational responsibility of the agency during the concession period.

2.8 Contract Period

The work shall be executed for a specified concession period (e.g., 5–10 years) during which the agency shall maintain all installations and exercise advertisement rights as per agreement.

2.9 Restoration At the end of the concession period: All road safety furniture shall be handed over to the Municipal Corporation in good working condition. Advertisement structures shall be removed or transferred as per municipal directions.

Penalty for Unauthorized Size Increase:

a) **Initial Penalty:**

In the event of an unauthorized size increase of any pole, a fine of ₹50,000 (Rupees Fifty Thousand only) per pole, per incident, shall be imposed for the first five (5) days of non-compliance.

b) **Additional Penalty:**

If the agency fails to rectify and regularize the unauthorized size increase within the stipulated five (5) days, an additional penalty of ₹10,000 (Rupees Ten Thousand only) per day, per pole, shall be imposed from the sixth day onwards until the default is fully corrected and compliance is achieved.

c) **Binding Clause** The penalties imposed under this clause shall be binding and non-negotiable. The Municipal Corporation reserves the right to recover such penalties from the agency's performance security, future payments, or through any other lawful means deemed appropriate.

d) **No Claims Admissible:** The agency shall not be entitled to make any claims or seek relief against the penalties imposed for the aforementioned defaults.

1. Safety and Security:

Ensure the non-AC city bus Stop do not pose a hazard to the public or surrounding areas.

The bidder shall ensure that all non-AC city bus Stop installed under this contract do not pose any hazard to the public or surrounding areas and shall take immediate corrective action upon identification of any potential risks, damages, or safety concerns. In the event of any accidental mishap, injury, or damage arising from the non-AC city bus Stop, the bidder shall bear sole and exclusive responsibility for all consequences, including compensation, legal claims, penalties, and remedial actions. The bidder further agrees to indemnify and hold harmless the Municipal Corporation from any liability, claim, or loss resulting from non-compliance with safety obligations. Failure to adhere to these terms shall result in appropriate legal and contractual actions, including termination of the contract and forfeiture of performance security

2. **Compliance Grace Period:**The agency shall be granted a period of one (1) month commencing from the date of agreement signing and prior to the issuance of the work order to complete all necessary retrofitting and submit documentation demonstrating compliance with applicable regulatory requirements. Failure to complete the retrofitting and regulatory compliance submissions within this stipulated period may result in delays and time after this period will not be considered in grace period and agency is bound to consider the time after grace period in rental period. The one-month grace period for retrofitting and compliance is non-extendable. Any delay beyond this period will be counted as part of the rental period, and the agency shall not be granted any additional grace time."

CVC-Compliant Clauses

1. Integrity Pact:
 - a) All bidders are required to execute an Integrity Pact with the Nagar Nigam as a mandatory condition of participation in the tendering process. By signing the Integrity Pact, bidders commit to upholding ethical conduct and refraining from any corrupt, fraudulent, or unethical practices during the bidding process and throughout the execution of the contract. The format of the Integrity Pact is provided as Annexure "B" to this document and forms an integral part of the tendering terms and conditions. Failure to duly execute and submit the Integrity Pact along with the bid documents shall render the bid non-compliant and subject to rejection.
 - b) Conflict of Interest: Bidders must declare that they do not have any direct or indirect conflict of interest in connection with this tender.
 - c) Prohibition of Collusion:

Any evidence of collusion among bidders will result in immediate disqualification and blacklisting.

2. Performance Review Mechanism:

The Nagar Nigam reserves the right to conduct quarterly performance reviews to ensure compliance with operational, safety, and financial commitments.

3. Termination for Convenience:

The Nagar Nigam reserves the right to terminate the agreement at any time with a prior notice of 30 days, for reasons of public convenience or unforeseen exigencies.

4. Audit and Inspection Rights:

The Nagar Nigam reserves the right to audit, inspect, and verify any documentation, installations, or operational activities during the contract period.

5. Right to Amend Tender Terms:

The Nagar Nigam reserves the right to amend or cancel this tender at any time without assigning any reason.

3. Eligibility Criteria

General Eligibility and Document Requirements for Bidders

1. **Registration and GST Compliance:**

The bidder must be a registered advertisement agency with a valid GST registration.

Required Document:

Copy of valid advertisement agency registration certificate.

GST registration certificate.

2. **Financial Turnover:**

The bidder must have a minimum turnover of ₹20.00 Lacs in the last three financial years.

Required Document:

CA-certified turnover certificate for the last 03 three financial years.

Audited balance sheets for the last 03 three financial years.

3. **Experience:**

The bidder must have at least 5 year of experience in the advertisement Industry within the state of Chhattisgarh or any govt institution.

Required Document:

Copies of relevant work orders.

Satisfaction certificates from previous clients, including government entities.

4. Statutory Compliance:

The bidder must submit copies of the PAN, company registration, and audited balance sheets for the past three financial years.

Required Document:

Copy of PAN.

Copy of company registration certificate.

Audited balance sheets for the last three financial years.

5. Non-Blacklisting and Non-Default History:

The bidder must not have been blacklisted or have a history of defaults with the Raigarh Municipal Corporation or any other government agency.

Required Document:

Affidavit on a ₹100 stamp paper affirming non-blacklisting and non-default history.

6. Advertisement Registration Certificate:

The bidder must submit a valid and active advertisement registration certificate.

Required Document:

Copy of live advertisement registration certificate.

7. Affidavit of Correctness:

The bidder must provide an affidavit affirming the correctness and truth of all submitted documents.

Required Document:

Affidavit on a ₹100 stamp paper affirming the accuracy and authenticity of all submitted documents.

8. GST Clearance:

The bidder must provide proof of GST clearance for the last three months.

Required Document:

GST clearance certificate or GST payment receipts for the last three months.

9. Acceptance of Terms and Conditions:

The bidder must submit a signed copy of the Request for Proposal (RFP), confirming unconditional acceptance of all terms and conditions.

Required Document:

Signed copy of the RFP on a ₹100 stamp paper.

10. Non-Blacklisting and Non-Default Affidavit:

The bidder must submit an affidavit confirming that they are not blacklisted and have no default history.

Required Document:

Affidavit on a ₹100 stamp paper declaring non-blacklisting and non-default history with RMC.

11. The bidder must submit a "No dues certificate confirming that there are no outstanding license fees, Penalties, arrears Payable to the Raigarh, Municipal corporation as on the bid Submission date.

12. Non-Compliance:

Failure to comply with any of the above eligibility criteria or to submit the required documents as specified shall render the bid non-compliant, leading to its rejection without further consideration.

8. Ownership Reversion upon Expiry:

Upon expiry of the agreement period, all non-AC city bus Stop and associated installations shall revert to the ownership of the Municipal Corporation without any liability or compensation to the agency. The time period of agreement is extendable to maximum of 2 more year on mutual consent only if RMC finds the transaction during the agreement smooth and healthy. Upon expiry of the agreement, all non-AC city bus Stop and associated installations shall revert to RMC. The agency must remove all branding, advertisements, and flexes at their own cost before handing over the non-AC city bus Stop.

9. Prohibition of Subletting:

Agencies are prohibited from subletting the work, either partially or fully, to any other party.

10. Adherence to Laws:

All government acts for the execution of similar agreements will be applicable.

Submission of funds must align with all applicable laws and regulations, including Advertisement and Licensing Rules.

11. Financial Terms

1. Minimum Reserve Price: ----- per annum. (excluding GST)
2. Earnest Money Deposit (EMD): Each bidder is required to submit an Earnest Money Deposit (EMD) of ₹ ----- (Rupees -----) in the form of a Fixed Deposit Receipt (FDR) or Demand Draft drawn in favor of "**Commissioner, Municipal Corporation Raigarh**". The EMD shall be refundable only upon the issuance of the work order and completion of all due diligence, as determined by the Municipal Corporation. Non-compliance with this requirement or submission of an EMD in an improper format shall render the bid non-compliant and subject to rejection.
3. Bid Processing Fee: ₹5000 (non-refundable) to be submitted along with the tender on account for Commissioner municipal corporation Raigarh.
4. Payment Mode: **Payment Terms and Conditions:**
 - a) **Mode of Payment:**

All payments shall be made exclusively through NEFT, RTGS, or Demand Draft. Payments made via cheques will not be accepted under any circumstances.
 - b) **Quarterly Payment Schedule:**

The vendor shall ensure that payments are made on a quarterly basis. Each payment must be submitted at least 15 (fifteen) days prior to the end of the respective quarter.
 - c) **Default in Payment:**

In the event the bidder fails to make payments for two consecutive quarters, the **Raigarh Municipal Corporation (RMC)** shall have the sole discretion to terminate the contract without further notice.
 - d) **Forfeiture of Claims:**

Upon termination of the contract due to payment defaults, the bidder shall forfeit any claims or rights against RMC. No representation, appeal, or claim for reinstatement shall be entertained at any level of the proceedings.
 - e) **Binding Clause:**

These terms shall form an integral part of the agreement and are binding on the bidder. Failure to adhere to these terms shall result in immediate action as per the terms of the contract and applicable guidelines.
5. **Annual Rent Increase:**

Annual Rent Increase and Indexing:

Annual Rent Escalation:

a) The annual rent shall be **subject to an 5% (Five percent)** increase every year.

Binding Clause:

This rent escalation clause shall be binding for the entire contract period and any agreed extension thereof. No deviations or modifications to the rent escalation terms shall be entertained once the agreement is executed.

6. **Payment Recovery Rights:** In case of payment default by the agency, Nagar Nigam reserves the right to invoke any applicable legal act, such as the Municipal Act, Revenue Act, or other applicable laws, to recover outstanding dues in the best interest of public funds and the Nagar Nigam.
7. **Shifting of non-AC city bus Stop:** The agency shall, if required, relocate the poles to a new location at their own cost to facilitate any public importance project or new government initiative. Such relocation shall only be undertaken with the prior written approval of the Raigarh Municipal Corporation (RMC).
8. **Electrical Connections and NOCs:** The agency shall be responsible for arranging all electrical connections and any associated work required for the operation of the non-AC city bus Stop, including obtaining the necessary permissions from Nagar Nigam Raigarh. Additionally, the agency must secure all required No Objection Certificates (NOCs), including but not limited to traffic and road safety compliance, within a one-month grace period from the date of agreement signing.
9. **Municipal Use:** The agency shall provide up to 30 (thirty) non-continuous days annually for municipal use, which shall include flex printing, installation, and associated costs, as per the allocation and instructions of the Municipal Corporation.
10. **Adherence to Color Code:** The non-AC city bus Stop must strictly adhere to the specified color code, design scheme, or aesthetic standards as provided by the Raigarh Municipal Corporation (RMC). Non-compliance shall be subject to penalties as per the terms of the agreement.
11. **Environmental Compliance:** Agencies must comply with all applicable environmental laws, ensuring the use of eco-friendly materials and proper waste disposal. "The agency must use eco-friendly materials, such as recyclable flex or

biodegradable banners, and ensure proper disposal of waste in compliance with environmental laws."

"Non-compliance with environmental standards will result in a penalty of ₹10,000 per incident."

12. Flex Material Quality for Municipal Use: Flex material for municipal use must meet predefined quality standards as specified by RMC.
13. Insurance of Annual Rental Payment: Agencies must insure the annual rental payment and submit proof of insurance to RMC. This ensures that Nagar Nigam's funds are protected in case of any default. "The cost of insuring the annual rental payment shall be borne by the agency. The agency must use a recognized insurance provider approved by IRDAI (Insurance Regulatory and Development Authority of India)."
14. Blacklisting or Partial Termination: Agencies with prior blacklisting or partial termination in any municipal or government contract are ineligible. A notarized affidavit must be submitted affirming that the agency is not blacklisted.
15. Subletting Clause and Penalty: Unauthorized subletting is prohibited, and violators will be fined ₹50,000 per incident. Unauthorized subletting is prohibited. A fine of ₹50,000 per incident will be imposed for the first violation, ₹1,00,000 for the second violation, and termination of the contract upon the third violation
16. Bid Validity: All bids must remain valid for 120 days from the date of submission.
17. Penalty and Termination Clauses:- Delayed Payments: A surcharge of 1% per month of due amount will apply on for delayed payments up to six months. 7th Month: Performance security will be forfeited. Insured rental value will be encashed to recover dues. The contract will be terminated, and the agency will be blacklisted."If the agency defaults on payment for two consecutive quarters, a surcharge of 1% per month of the due amount will apply. The agency will be given a 30-day notice to rectify the default. Failure to rectify will result in forfeiture of performance security, termination of the contract, and blacklisting of the agency."
18. Dispute Resolution: All disputes arising from this agreement will be resolved through arbitration under the Arbitration and Conciliation Act, 1996, with jurisdiction in Raigarh."All disputes arising from this agreement will be resolved through arbitration under the Arbitration and Conciliation Act, 1996. The arbitration award will be binding on both parties. Costs of arbitration shall be shared equally by the parties of their own part"

19. Force Majeure Clause: Delays or non-performance due to natural calamities, pandemics, or other unforeseen events will be handled as per the Indian Contract Act. During a force majeure event, the agency must notify RMC within 7 days of the occurrence and provide supporting evidence. Obligations will be suspended for the duration of the event, but the agency must resume operations immediately after the event ceases."
20. Tender Platform: -All tenders will be invited via the Chhattisgarh e-Procurement Website (<https://cgstateproc.gov.in>). Financial bids must be submitted online only.

Annexures

Annexure A: Application Format

(To be submitted on the bidder's official letterhead)

To,
The Commissioner,
Municipal Corporation Raigarh ,
Chhattisgarh.

Subject: Application for Design, Installation, Operation & Maintenance of Road Safety Furniture with Advertisement Rights on Selected Roads

Dear Sir/Madam,

We, [Name of the Organization], hereby submit our application for the tender titled “for the operation, maintenance, and utilization of installed 21 non-AC city bus Stop for a period of five (5) years ” as per the terms and conditions mentioned in the Request for Proposal (RFP).

Applicant Details:

1. Name of the Agency: _____
 2. Registered Address: _____
-

3. Contact Person Details:

- Name: _____
 - Designation: _____
 - Phone: _____
 - Email: _____
4. GST Registration Number: _____
5. PAN Number: _____
6. Annual Turnover (Last Three Financial Years):
- Year 1: ₹[Amount]
 - Year 2: ₹[Amount]
 - Year 3: ₹[Amount]
7. Bank Details:
- Account Number: _____
 - IFSC Code: _____
 - Name of Bank: _____
 - Branch Name: _____
-

Declaration:

We hereby certify that all the information provided in this application is true and correct to the best of our knowledge and belief. We have read and understood the terms and conditions of the RFP, including the eligibility criteria and submission requirements, and we unconditionally agree to abide by them.

We further confirm that we have not been blacklisted or debarred by any government organization, PSU, or statutory body and that we comply with all legal and regulatory requirements as specified in the tender document.

Attachments:

1. Copy of **GST Registration Certificate**.
 2. Copy of **PAN Card**.
 3. **CA-Certified Turnover Certificate and Audited Balance Sheets** for the last three financial years.
 4. **Affidavit of Non-Blacklisting and Non-Payment Default History** on ₹100 non-judicial stamp paper (Annexure C).
 5. **Signed Integrity Pact** as per the prescribed format (Annexure B).
 6. Proof of **GST clearance** for the last three months.
 7. **Affidavit affirming correctness of all submitted documents** on ₹100 non-judicial stamp paper.
 8. **Signed copy of the RFP** on ₹100 non-judicial stamp paper, indicating unconditional acceptance of all terms and conditions.
-

Sincerely,

[Authorized Signatory]

(Name, Designation, and Seal)

Annexure B

INTEGRITY PACT

(To be executed on a ₹100 non-judicial stamp paper, duly notarized)

This Integrity Pact (hereinafter referred to as the "Pact") is made and entered into on this [Date] at Raigarh, Chhattisgarh, between:

-
- 1. Party A: The Commissioner, Municipal Corproation Raigarh** , acting on behalf of the Municipal Corproation Raigarh , and having its office at [Address], hereinafter referred to as "Party A."
 - 2. Party B: [Name of the Bidder]**, having its registered office at [Address], and duly authorized to execute this Pact, hereinafter referred to as "Party B."
-

Preamble

Whereas, Party A has issued a tender for the operation, maintenance, and utilization of installed 21 non-AC city bus Stop for a period of five (5) years and Party B is willing to participate in the tender process in accordance with the terms and conditions stipulated in the tender document.

Both Parties hereby commit to ensuring transparency, fairness, and ethical conduct in all aspects of the tendering process and execution of the contract, and to refrain from corrupt or unethical practices.

Commitments by Party A

1. Party A commits to conducting the tendering process in a fair, transparent, and unbiased manner, free from any coercion or undue influence.
 2. Party A shall not demand, solicit, or accept any form of bribe, inducement, or gratification from Party B or any other party in relation to the tender or contract execution.
 3. Party A shall take appropriate action, including legal recourse, against any official found engaging in corrupt practices.
-

Commitments by Party B

1. Party B undertakes not to engage in any corrupt, fraudulent, collusive, coercive, or obstructive practices during the tendering process or execution of the contract.
 2. Party B shall not offer or attempt to offer any bribe, gift, inducement, or advantage to any official of Party A to secure an undue advantage in the tendering or contract process.
 3. Party B agrees to disclose and report any instances of unethical behavior, corruption, or malpractice to Party A.
 4. Party B shall comply fully with all legal and regulatory requirements, as well as the terms and conditions of the tender and the executed contract.
-

Violations and Consequences

1. **By Party B:**
 - a) If Party B is found to have violated the terms of this Pact, Party A reserves the right to:
 - i. Reject Party B's bid or disqualify Party B from the tender process.

- ii. Terminate the contract if already awarded.
 - iii. Forfeit the performance security deposit.
 - iv. Blacklist Party B and prohibit its participation in future tenders of Party A.
 - v. Initiate legal proceedings for recovery of damages and/or other remedies as permitted by law.
2. **By Party A:**
- a) If Party A is found to have violated the terms of this Pact, Party B may:
 - i. Report such violations to the appropriate legal or regulatory authorities.
 - ii. Seek redressal as per the applicable laws and tender terms.
-

Monitoring and Enforcement

- 1. Party A may appoint an independent external monitor (IEM) to oversee compliance with the terms of this Pact.
 - 2. Both Parties agree to provide the IEM with all necessary access to documents, records, and information related to the tender and contract execution.
-

Duration and Binding Nature

- 1. This Pact shall come into force from the date of signing and shall remain binding for the entire duration of the tendering process and the term of the contract, including any extensions thereof.
- 2. Any modifications to this Pact shall be valid only if made in writing and signed by both Parties.

Declaration and Acceptance

We, the undersigned, hereby declare that we have read and understood the terms of this Integrity Pact and agree to abide by its provisions. We further agree that the terms of this Pact are binding and enforceable under applicable laws.

Signed on this [Date]:

For Party A:

[Name]

[Designation]

Municipal Corproation Raigarh

(Signature with Seal)

For Party B:

[Name]

[Designation]

[Agency Name]

(Signature with Seal)

Witness 1:

Name: _____

Address: _____

(Signature)

Witness 2:

Name: _____

Address: _____

(Signature)

This Integrity Pact is an integral part of the tender documentation and shall be submitted along with the bid documents. Non-compliance with the provisions of this Pact shall result in rejection of the bid or other punitive actions as outlined above.

Annexure C:

Non-Blacklisted and Non-Payment Default History Affidavit

(To be submitted on ₹100 Non-Judicial Stamp Paper, duly notarized)

AFFIDAVIT

I, [Name], [Designation], authorized representative of [Agency Name], having its registered office at [Address], do hereby solemnly affirm and declare under oath as follows:

1. That [Agency Name] has not been blacklisted, debarred, or declared ineligible by any Government Department, Public Sector Undertaking (PSU), Municipal Corporation, or any other statutory body in India, as of the date of this affidavit.
2. That [Agency Name] has no history of payment defaults, non-performance, or violations of contractual terms that have resulted in the partial or complete termination of any contract by any organization, including Raigarh Municipal Corporation(RMC).
3. That all the information provided in this affidavit and any supporting documentation submitted for the tendering process is true, accurate, and complete to the best of my knowledge and belief.
4. I further declare that if any claim, statement, or declaration made herein is found to be false, misleading, or incorrect at any stage, [Agency Name] acknowledges that:
 - a) My/our bid shall be summarily rejected without assigning any further reasons.
 - b) I/We shall not raise any objection, dispute, or obligation against such rejection or any consequent actions taken by Raigarh Municipal Corporation(RMC).
 - c) Raigarh Municipal Corporation shall have the right to take any legal or contractual

action deemed appropriate, including forfeiture of performance security and blacklisting of [Agency Name].

5. I solemnly affirm and declare that the above statements are true to the best of my knowledge and belief, and no part thereof is false, nor anything material has been concealed.
6. That [Agency Name] has not been involved in partial or full contract termination due to non-performance in any prior municipal or government contract.

DEPONENT

Name: _____

Designation: _____

Agency Name: _____

Agency Seal: _____

Date: _____

Place: _____

Verification:

Verified at [Place] on this [Date], that the contents of this affidavit are true and correct to the best of my knowledge and belief, and nothing material has been concealed therein.

DEPONENT

(Signature and Seal)

Notarized by:

(Signature and Seal of Notary Public)

Annexure D: Acceptance of RFP Terms and Conditions

(To be submitted on ₹100 stamp paper, notarized)

AFFIDAVIT

I, [Name], [Designation], of [Agency Name], having its registered office at [Address], do hereby solemnly affirm and declare as under:

1. That I have read and understood all the terms and conditions of the RFP titled ***“ Design, Installation, Operation & Maintenance of Road Safety Furniture with Advertisement Rights on Selected Roads for a period of five (5) years” ** issued by Municipal Corporation Raigarh .

2. That I fully accept all terms and conditions mentioned in the RFP without any deviation or condition.

I further declare that the above information is true and correct to the best of my knowledge and belief.

Signed,

[Name and Designation]

[Agency Seal]

Date:

Place:

Annexure E: Bank Solvency Format

(To be issued on the bank's letterhead)

Date: [Insert Date]

To,

The Commissioner,

Municipal Corproation Raigarh ,

Chhattisgarh.

Subject: Bank Solvency Certificate

This is to certify that [Name of the Agency], having its registered office at [Address], is solvent up to ₹[Amount]. This certificate is issued based on the records available with us as of [Date]. This certificate is issued at the request of the customer for the purpose of tender submission to the Municipal Corproation Raigarh .

Yours faithfully,

[Authorized Signatory]

[Designation, Bank Seal]

Annexure F: Financial Bid Format

Tender Name: *Design, Installation, Operation & Maintenance of Road Safety Furniture with Advertisement Rights on Selected Roads*

Group	Location
A	CHHAATMUDA CHOWK TO PATELPAALI
B	CHHATAMUDA CHOWK TO SANSKAR PUBLIC SCHOOL TURNING VIA KASHIRAM CHOWK
C	CHHATAMUDA CHOWK TO JORAPALI CHOWK
D	CHHATAMUDA CHOWK TO KOTRA THANA VIA KOSAMNAARA
E	CMHO TIRAHA TO JINDAL PLANT GATE
F	KOTRA ROAD RAILWAY OVER BRIDGE
	Financial Quote Minimum Reserve Price: ₹----- Per square Feet

Note: GST at the applicable rate (currently 18%) will be charged extra on the quoted amount.

Bids quoting a total price below the minimum reserve price will be summarily rejected.

Declaration by the Bidder:

I/We hereby declare that the quoted price is exclusive of GST and is in full compliance with the terms and conditions of the tender. I/We agree to pay GST as applicable over and above the quoted amount.

Authorized

Signatory:

Name: _____

ANNEXURE G

Turnover Certificate Format

(To be issued on the letterhead of the Chartered Accountant with UDIN)

Date: [Insert Date]

TO WHOMSOEVER IT MAY CONCERN

This is to certify that [Name of the Agency], having its registered office at [Address], has the following annual turnover for the last three financial years as per the audited financial statements:

Financial Year Turnover (in ₹)

[Year 1] ₹[Amount]

[Year 2] ₹[Amount]

[Year 3] ₹[Amount]

Total Turnover (Last Three Years): ₹[Cumulative Amount]

This certificate is issued based on the records, books of accounts, and audited financial statements of the agency. The above details are true and correct to the best of my knowledge and belief.

Chartered Accountant Details:

Name: _____

Membership No.: _____

Firm Name: _____

Firm Registration No.: _____

Contact Number: _____

Email ID: _____

UDIN (Unique Document Identification Number): [Insert UDIN]

Authorized Signatory

[Signature and Seal of the Chartered Accountant]

Place: [City]

Date: [Insert Date]

Annexure H

Project Experience Format

(To be submitted on the bidder's official letterhead)

Date: [Insert Date]

TO WHOMSOEVER IT MAY CONCERN

We, [Name of the Agency], having our registered office at [Address], hereby submit the details of our project experience in accordance with the requirements of the tender for the operation, maintenance, and utilization of installed 21 non-AC city bus Stop for a period of five (5) years.

Project Experience Details

Sr. No.	Project Title	Client Name	Location	Scope of Work	Project Value (₹)	Start Date	Completion Date	Satisfaction Certificate Attached (Yes/No)
1	[Insert Title]	[Insert Client Name]	[Insert Location]	[Brief Description]	₹[Insert Amount]	[Start Date]	[End Date]	[Yes/No]
2	[Insert Title]	[Insert Client Name]	[Insert Location]	[Brief Description]	₹[Insert Amount]	[Start Date]	[End Date]	[Yes/No]
3	[Insert Title]	[Insert Client Name]	[Insert Location]	[Brief Description]	₹[Insert Amount]	[Start Date]	[End Date]	[Yes/No]

Declaration:

We certify that the above information is true and correct to the best of our knowledge and belief. All the supporting documents, including work orders and satisfaction certificates, are attached as proof of the stated project experiences.

Authorized Signatory

(Name, Designation, and Seal)

Place: [Insert Place]

Date: [Insert Date]

Attachments:

1. Copies of Work Orders/Agreements for the projects listed.
2. Satisfaction Certificates/Completion Certificates from the respective clients. This is also valid for running project .

This format ensures clarity and compliance with the tender requirements for documenting relevant project experience.


COMMISSIONER
Municipal Corporation
RAIGARH (C.G.)